





Express
Talk™
Digital
Voice
Delivery
System

Communication
with the digital
advantage

1	2	3	 Hot Line
4	5	6	 Rewind
7	8	9	 Fast Fwd
*	0	#	 End

Benefits

- Pick up, talk up, hang up. Your voice is delivered instantly to your secretary's desk. No delays, no lost communications.

- Phone in to dictate documents and secretarial messages from any touch tone phone, anywhere, anytime.

- Make dictation available to any secretary on the system; share transcription during peak loads and tight deadlines.

- Locate specific dictation the digital way — *instantly* — with no cassettes, no re-winding, no searching, no wasted time.

- Get to important work first; the system automatically selects priorities for immediate processing.

- Automatically organize and access work according to author, work type, time/date, and special items.

- Enjoy the digital difference in superior sound quality, for faster, more accurate transcription.

Now, the same computer technology that captures information on disc has also revolutionized voice communications — enabling you to record and access dictated documents and secretarial messages with computer speed and precision.

With Dictaphone's Express Talk digital voice delivery system, all you do to put your ideas into action is pick up a handset on your desk and start talking. When you're through, hang up. Your voice is delivered automatically for instant secretarial processing.

What you want, when you want it

The most noteworthy benefit of digital voice delivery? "Random access." Any dictated letter, memo or administrative request is available for *immediate* access and review by the appropriate transcriptionist. There's no searching, no rewinding, no fast-forwarding, no delay. And since all recording takes place at your secretary's desk, there's never the chance of lost or confused communications.

Another digital wonder: "remote access." Documents and messages can be dictated *24-hours-a-day* — from the airport, the hotel room, the branch office — *by calling in from any touch-tone phone.*

Record a message to the staff. Dictate a memo or two. Remind your secretary to confirm your return flight. With the Express Talk digital voice delivery system, your ideas are put into action faster than ever.

A little help from your friends

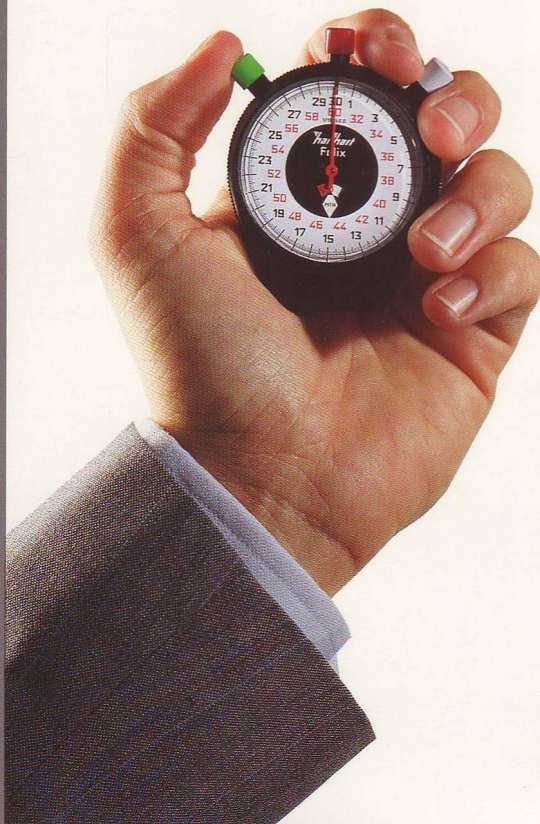
Another major benefit of digital voice processing is how easily information can be shared. The Express Talk system is designed to allow simultaneous access to any recorder — and the information it contains — by any secretary/transcriptionist on the system. Department secretaries can help each other during peak loads and tight deadlines, and better manage work distribution.

Astounding sound

Digital sound quality is a distinct advantage. Clarity of the digitized voice helps to speed transcription along.

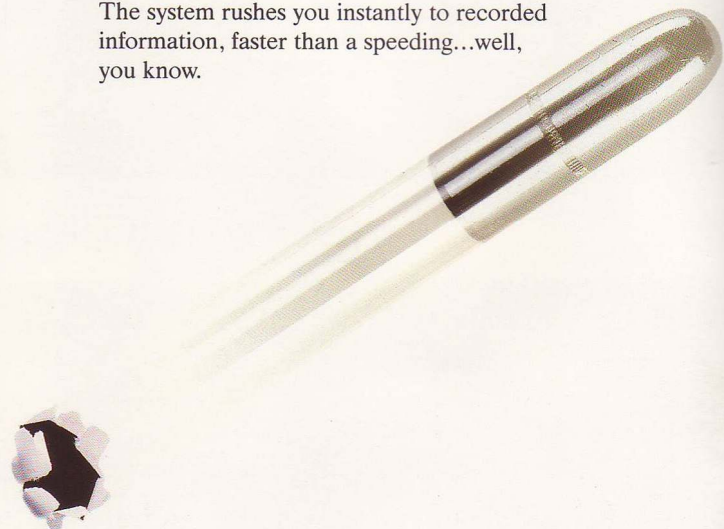
Time Manager

When every second counts, get your work back faster by sharing jobs among multiple transcriptionists.



Silver Bullet

The system rushes you instantly to recorded information, faster than a speeding...well, you know.



What's more, Express Talk system's hard disc won't degrade over time. Its sound quality will be as perfect years from now as it is the first day you use it.

Supervisory skills

The Express Talk system does more than make it easy to share work among multiple secretaries. It lets every secretary on the system identify, prioritize, and access dictation by author, work type (i.e., briefs, billings), or time/date (i.e., first-in, first-out). There's also a "Priority" feature that automatically flags ASAP jobs for immediate action.

To help manage work flow, the Express Talk system displays the contents of each recorder, both in number of jobs remaining to be transcribed, and total time of those jobs. An automatic *audit trail* prints a running record of total workload, dictation activity by author, time work arrives, and when it's erased.

Because dictation can be remotely accessed, the system can accommodate both centralized and de-centralized routing environments, from a central word processing pool to a dedicated secretarial structure...or any combination of the two.

Who cares?

The Express Talk system is designed to meet the needs of highly interactive, communications intensive businesses. And because the system is expandable, it's ideal for companies that need a voice delivery system they can grow with. Over 30 dictate/transcribe stations can be connected, letting any size department with a heavy communications workload benefit from the Express Talk system.

If your business day always seems too short, the Express Talk system will give you the time-management edge you need...by turning executive/secretary communications into a high-speed, high-efficiency operation.

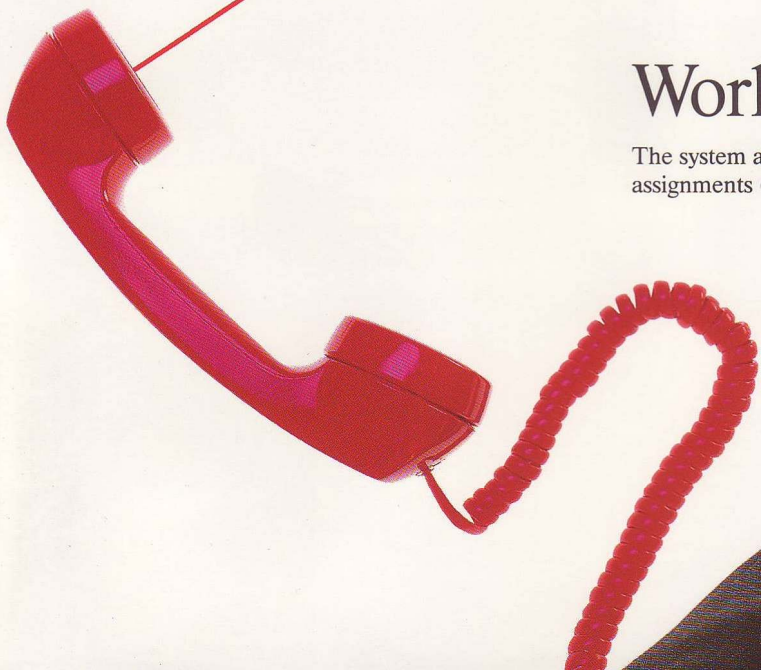
Find out how you can put the digital advantage in voice delivery to work in your office. Contact your Dictaphone representative, and ask for a demonstration of Express Talk today.

Red Hot

When your ideas are so hot they can't wait, phone them into the system from any phone 24-hours-a-day.

Work Together

The system automatically flags priority transcription assignments (do the boss's work first!).



Express Talk System Recorder

- Digital Voice Recording
 - 20 MByte hard disc — 85 minutes max. recording capacity.
 - 40 MByte hard disc — 170 minutes max. recording capacity.
- System Configuration
 - 2 to 4 ports per recorder.
 - maximum 4 recorders.
 - over 30 stations in any combination of dictate/transcribe.
- Universal ports, either for dictation or transcription.
- Automatic voice delivery.

Dictation Terminal

- Full recording control from handset.
- Priority "hotline" button.
- Instant fast forward to end of dictation.
- Author/work type identification.

Transcribe Terminal

- Self assign to any recorder (Author, Work Type, Time/Date).
- Five-mode LCD menu display (Backlog, Time, Examine Jobs, Transcribe, Search).
- Four button soft key controls.
- Automatic priority identification.
- Speed control (slow down/speed up).
- Adjustable auto backspace.
- Headset/foot control.

Accessories

Telephone Dictate Module provides 24-hour phone-in system access.

Serial Printer allows for the printing of a running audit trail of dictation status.

Hand mic/hands-free dictate station flexibility.



Dictaphone

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